



The Calgary Chinese Elderly Citizens' Association

LICENSED PRACTICAL NURSE - SPECIAL NEEDS SUPPORT GROUP (Casual, 15 hours per week, 7.5 hours per day) *This might lead to a full-time role

The Calgary Chinese Elderly Citizens' Association is a charitable organization established in 1985 that provides a supportive environment aimed to enhance the well-being of Chinese older adults and their integration into Canadian society.

The Chinese Special Needs Support Group is a first language day program for Chinese seniors with disabilities. Considering the impairments and limitations of each participant, activities are specially designed in a safe and culturally sensitive environment. Our goals are to enhance and maintain participants' physical and mental well-being, to foster social contact and friendship, to support and cherish a delicate relationship between participants and their family caregivers and to provide respite for the caregiver.

Key Responsibilities:

- To perform clients' intake and screening duties, conduct site visits when applicable.
- To participate and support the development and implementation of the program's plans, goals, and objectives.
- To plan and facilitate group activities.
- To promote a healthy, safe, and friendly environment.
- To recognize safety issues and report appropriately.
- To supervise and train staff and volunteers.
- To provide all documents and reports appropriately according to department policy and direction.
- To develop and implement client plans/care that addresses both physical and psycho-social care needs.
- To monitor on-going client care and condition to ensure optimum functioning.
- To administer prescribed medications, supervise the delivery of medications by unregulated staff, to collaborate with the interdisciplinary team and documentation.
- To encompass the application of nursing knowledge, skills and judgment to assess client needs and provide nursing care that is reflective of their level of education and knowledge.
- To provide evaluation and reports of the Support Group.
- To act as the liaison with collaborative partners, community groups and funders.
- To perform duties according to CCECA and the Support Group's policy and procedures.
- The job holder must be a team player. Regular communication on problems and suggestions should be made to superiors and co-workers (CCECA) to ensure better services to members and smooth operation of the Support Group.
- Any other duties as assigned from time to time.
- In keeping with the College of Licensed Practical Nurses of Alberta's (CLPNA) Professional Practice Standards & Code of Ethics, CCECA's Frame of Reference, CCECA's Policies and Procedures, this position maintains professional and ethical standards at all times. The demonstration of leadership is critical for success in this position.

Requirements:

- Post-secondary qualification in health program.
- Working experience in a similar capacity, with seniors or people with disabilities is preferred.
- Excellent communication skills.
- Basic computer skills.
- Fluency in speaking and writing English and Chinese.
- Works on Friday and Saturday.

Posting closing date: Until a suitable candidate found. Please submit a resume and cover letter to Elaine Ogada at elaine.ogada@cceca.ca. We would like to thank you in advance for your interest in this position, as only candidates selected for an interview will be contacted.